

Lake Bonavista School Council Meeting Minutes

Date: March 11- 2025

Time: 18:00

Location: Online

Chairperson: Tim

Secretary: TBD

- **Welcome and Call to Order 603PM by Christine**

- a. Attendees: 11 attendees: 5 staff, 6 parents and council members

School Attendees: Jennifer Rooke, Carmelle Watson, Members of the staff

Council Attendees: Christine Delay, Tim Clausen, Mike G, Faye Shahidi, Colleen,

- **Approval of Agenda and Previous Meeting Minutes -**

- a. Review minutes from the last meeting. No Motion presented
 - b. Motion to approve minutes. Moved by Christine, Seconded by Faye. Passed
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- **Principal's Report** *Jennifer Rooke, Carmelle Watson*

- a. **Grade 5-6 Team update - Seed School Presentation**

- b. **School Engagement and Planning Presentation - to kick off survey**

Request for input and advice from the learning community including parents.

Information will be emailed and posted on the website. Information provided to the survey will inform the budget planning for next school year.

- c. Discussion of any new policies or initiatives.

- i. **School fees such as field trips (charged to parents) - rest of the fees are supported by the council**

- ii. **Long-term financial goals - new playground(5 and 6 grade)(~500k) - furnitures (replacing)**

- iii. **Find a new way to tell our story better**

- d. **AHS in the process of food handling for kids at school - proceed without the Health approval - part of school budget**
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- **Treasurer's Report** **Provided in writing**

1. Signing authorities with TD Bank were changed for Improvement and Casino bank accounts
 2. I prepared a "Change of executive" form, and Tim faxed it to CRA. Waiting for a CRA confirmation letter. I hope it will help to gain online access to CRA information/returns
 3. I was able to order a banking deposit card, which should help with online banking access. Also, during the conversation with the TD representative, I was informed that we also have savings accounts that were previously opened with TD, but TD forgot to mention that before. I should be able to see all accounts when we get online access.
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- **Committee Reports**

- a. Updates from subcommittees (e.g., fundraising, events, communications).

- i. **CHAIR - Christine (lbschair@gmail.com)**

Conversation about goal to increase participation in the parent council. Received suggestion to create a celebration sheet that can be sent home with students. Action: to mock meeting dates for the 2025/2026 school council year and mock a "Celebration Sheet" to drive parent engagement on school council.

- ii. Vice Chair - Tim (lbsvicechair@gmail.com)

Spend the money by parents community app \$1000

Help to invite more parents to the council meeting - send a paper doc

Need volunteers to help with the paper doc

- iii. **KEY COMMUNICATOR - Mike Gee/Faye Shahidi**

(lbskeycommunicator@gmail.com)

Vacant Social Media and Communications role, Secretary, Vice president

- **Need volunteers for our upcoming PEACE NIGHT on April 24th**
- **Collecting artworks for the auction on April 11th**
- **Montessori conference, April 4-6, plan to send 3 teachers per school, 4500 open fund- 5 teachers from the other two schools are interested. 21st deadline -no teacher signed up from LBS**

- iv. **MAPPS REPRESENTATIVE - Mike Gee/ Faye Shahidi**

ASCA Workshop Feb. 24, 2025- sponsored by the Board of Trustees and covers

-The Alberta Assurance Framework and School Councils

-The School Council/Trustee Relationship

- v. **VOLUNTEER COORDINATOR - Crystal Schumacher**

(lbsvolunteercoordinator@gmail.com)

- vi. **SOCIAL Media - Paul S., Stephanie Ko**

- b. Highlights of progress and upcoming activities.

i. **Dance, Wednesday, Feb 12, 2025**

1. New Business

- a. Introduction of new topics or issues.
 - b. Discussion and decision-making on new proposals.
 - i. *Grade 6 parting gifts- gift ideas? LBS – 38 - school budget*
 - ii. *Volunteers appreciation tea time - it is planned Friday May 2- 11:00*
 - iii. *Booking Stampede Dinner/Open House for September 2025? Batterboys! Colleen*
 - c. Assign action items and responsibilities.
 - i. *Advocacy for the labor action strick*
 - ii. *Update form CBE on their website about the labor action*
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2. Parent/Guardian and Community Input

- a. Open floor for parents/guardians and community members to share ideas or concerns.
 - i. *Parking brochures helped to improve the traffic*
 - ii. *Teachers are supervising walking kids to school*
 - iii. *Update on getting more traffic signs*
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● **Upcoming Events and Announcements**

- a. Share dates and details of upcoming school events (e.g., fundraisers, parent-teacher conferences, school performances).

Wednesday, April 2, 2025: Purdy's Chocolate Fundraiser order deadline
Friday, April 4, 2025: Easter Cookie Kit Fundraiser order deadline
Tuesday, April 15th, 2025: 230 - 430pm Cookie kit and Purdy's order pickup at school
Thursday, April 17th, 2025: Mother's Day Flower Fundraiser order Deadline
Thursday, May 1, 2025: Mother's Day flower order pickup at school 230-430pm
 - b. Reminders about deadlines or volunteer opportunities.

Fun lunch volunteers, sign up in Healthy Hunger site
Field Trip volunteers, sign up with teachers.
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● **Adjournment**

- a. Summary of key decisions and action items.
- b. Confirm the date, time, and location of the next meeting.
- c. Motion to adjourn the meeting. Approved at 6:38pm.

Lake Bonavista Improvement Society LBIS

Date: March 12, 2025

Time: 19:30

Location:

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 279 864 205 451

Passcode: Cb9dD7go

Chairperson: Christine/ Tim

Secretary: TBD

1. Welcome and Call to Order 7:30

- a. The chairperson welcomes attendees.
 - b. Confirm quorum (minimum number of members required to conduct business).
 - c. Review and approve the agenda.
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2. Approval of Previous Meeting Minutes

- a. Review minutes from the last meeting.
 - b. Motion to approve minutes.
 - c. Vote and record the outcome.
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3. New Business

- a. Introduction of new topics or issues.
 - b. Discussion and decision-making on new proposals.
 - i. *Permission to spend money for another fundraiser*
 - ii. *Suggestion to buy a printer for the fundraising promotional material*
 - c. Assign action items and responsibilities.
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4. Old Business

- a. Follow-up on unresolved items from previous meetings.
 - b. Updates on ongoing projects or initiatives.
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5. Committee Reports

- a. Updates from subcommittees (e.g., fundraising, events, communications).
 - i. **CHAIR - Tim (lbschair@gmail.com)**
 - ii. **TREASURER - Sergey Turbin (lbstreasurer1@gmail.com)**
 - Treasury/finance:**
 - 1. Signing authorities with TD Bank were changed for Improvement and Casino bank accounts
 - 2. Insurance is coming on Feb 24
 - 3. I prepared a "Change of executive" form, and Tim faxed it to CRA. Waiting for a CRA confirmation letter. I hope it will help to gain online access to CRA information/returns
 - 4. I was able to order a banking deposit card, which should help with online banking access. Also, during the conversation with the TD representative, I was informed that we also have savings accounts that

were previously opened with TD, but TD forgot to mention that before. I should be able to see all accounts when we get online access.

iii. **CASINO - Sergey Turbin (lbccasino@gmail.com)**

1. - \$82,956 for the last Casino event should be deposited to TD bank account this month
2. - AGLC announced changes to how gaming proceeds can be spent. I will check the AGLC handbook later to provide more detailed updates.
3. This is a reminder that the following Casino event is in Q2 2026. We will have to arrange the spot with a Casino before November 2025. The application has already been submitted

iv. **FUNDRAISING - Morgan Kiefer (lbcsfundraising@gmail.com)**

1. Updates: Sold out of the Candy Grams at the school dance, which is amazing (I made 90 of them, next year we can do more)
2. Easter fundraisers: includes Cookie Canvas, a local Calgary company offering Easter themed cookie decorating kits. Order deadline is Friday, April 4th.
And Purdy's Chocolate, order deadline is April 2nd.
3. Upcoming fundraisers:
May: The Mother's Day flower/plant fundraiser. Orders due April 17th, with pickup May 1st.
4. May/June: Dominos Pizza Coupon Booklets, an ice cream truck or snow cone fundraiser.

v. **FUN LUNCH - Natalie Carmicheal (funlunchlbs@gmail.com)**

vi. **YEARBOOK - Holly Grey (lbsyearbooks@gmail.com)**

vii. **EVENTS - Christine Campbell (ccampbell@alus.ca)**

b. Highlights of progress and upcoming activities.

6. Adjournment

- a. Summary of key decisions and action items.
- b. Confirm the date, time, and location of the next meeting.
- c. Motion to adjourn the meeting. Approved at 7:00 pm.